

Chad Caldwell

I teach American Government, World History and Psychology. I am also a cross country coach and track coach. My email address is ccaldwell@lexington.k12.mo.us

Each student will be signing up for my Google classroom on the first day of classes.

Expectations:

In-person classes-

1. **Materials:** You MUST come to class with your own materials. There will be very few extra Chromebooks for checkout and community materials are not allowed this year. In order to be prepared, you must supply your own **paper, writing utensil, and Chromebook**, issued to you at the beginning of the year. Your device should be CHARGED prior to coming to class. While I do have ample plug-ins for devices, your cords will not reach them from your assigned seat, and you cannot move closer to the plug.
2. **Seating:** Everyone will be assigned a seat and will be expected to remain in that seat for the duration of the class, unless otherwise directed. This allows for limited exposure to others' germs and allows us to contact trace if necessary. Wandering around the classroom is NOT allowed for the same reason. You are to come into the classroom, find your seat, and remain there until the bell rings. DO NOT congregate by the door before the bell rings. Not only does this waste learning time, it eliminates our ability to distance from one another.

a. Masks are mandatory. We can't get far enough apart.

The end

CAUTION
FACE MASK
REQUIRED

3. **Phones** are allowed in place of a Chromebook if necessary, but you must let me know that you are using it for that purpose. This will ensure that I do not misunderstand you working for playing on your phone.

- a. Phones should NOT be used while I'm providing direct instruction. You may use them during work times. If you are unsure if you can use your phone at a particular time, just raise your hand and ask.
 - b. Headphones/earbuds must be used with any audio on Chromebook or phone....and singing along with your music is also not allowed.
 - c. If you are misusing ANY device (phone OR Chromebook), I will ask you to correct the behavior. If you continue to violate the device expectations, I will help you by keeping it for you at my desk for the remainder of the hour. Multiple violations will result in parent contact and/or office referral.
4. **Technology expectations:** We will use Google Classroom and email, as well as other programs, to navigate this year with as little paper as possible. I will provide you with the

proper training at the beginning of the year, and a link to additional training will be posted in your classroom. These will be easy to find by utilizing the Topics box on the left. This will also hold a copy of the class syllabus, important class resource tools, or any other frequently utilized materials for our class. If you are unsure of how to use any of the technology, please ask. "I didn't know how to use the program" is not an excuse. I will not ask you to do something that I've not taught you to do.

- a. MOST assignments will be submitted online using Google Classroom. Not having a Chromebook is not an excuse. You have been issued one and are expected to bring it daily (see item 1-Materials for clarification).
- b. DO NOT share your work with me. That is not the same as turning it in on Google Classroom.
- c. YOU MUST use the Classroom Assignment provided to you for your assignments. If you start an assignment on a random DOC, you will be expected to copy and paste it into the assignment in the Classroom Assignment. Failure to do so will affect your grade.

Virtual Classes-

Hey! Guess what? We will still have class, even if the weather is bad, we become partially or completely quarantined! This is how it will work. I will utilize my Google Classroom in the EXACT same way as I do on any other day. The only addition will be the addition of WONDERFUL virtual videos of me giving you whatever lectures or lessons necessary. You will log into your Google Classroom and complete the work as assigned. My line of thought is that it would be easier for all of us if I simply used the same system in both instances. While this will require a little more training on technology to start with, it will make any extended absences easier to adjust to.

If you are someone who has elected to do all virtual learning, you will need to utilize the Google Student Cheat Sheet to help you through any technology issues. This will be available for all students, but might be easier for those participating in in-person classes with the additional aid of hands-on instruction and practice. But you can still contact me via email if you are struggling with a program or assignment.

HELP!!! This is OVERWHELMING!

I realize that this might seem overwhelming, whether you are a freshman or a returning high school student. The truth is, we are ALL learning together. You are learning in a different way, and teachers are teaching in a different way. While there may be a few bumps in the educational road, please feel free to email me with any questions you may have. I don't know you need help unless you tell me, especially my online learners. Know that I'm here to help you and that I WANT to help you. All you have to do is ask.