

# ***INVITATION TO BID***

## **Occupational and Physical Therapy Services**

**The Lexington R-V School District is comprised of: 1- Early Childhood Center, 1- Elementary School, 1- Middle School, 1- High School, and 1- Technical Center with a district enrollment of approximately 1,000 students.**

**Lexington R-V School District** is currently accepting bids to provide Occupational and Physical Therapy services for students, for the 2017-2018 school year. Vendors are asked to submit bids for the following:

Please submit your bids by **Wednesday, September 28, 2017, 3:00 pm** to 2323 A High School Dr. Lexington, MO 64067 (*Attn: Mrs. Carroll Meierer*).

(The Lexington R-V Board of Education reserves the right to reject any and all bids.)

### **Summary of Services Required:**

1. Provide occupational therapy services in accordance with the Individual Education Plan (IEP) or 504 plans as determined by the individual evaluation, consultation with the student's referring physician, parents, and appropriate special education staff of the school division.
2. Occupational therapy services will occur via on-site visits between the hours of 7:45 a.m. and 2:55 p.m. during the regular school year (167 student attendance days), and at various times during the summer as agreed upon by the Director of Special Services. Services may include conferencing with faculty and parents, work time for writing of reports and preparation of IEP's and adapting equipment.
3. Rates established will include rates for both Medicaid eligible and non-Medicaid eligible children. This includes treatment, treatment documentation, plans of care and notes for Medicaid eligible children.
4. Applicants are to provide information adequately describing their specific areas of expertise and other background information, which may be useful in the evaluation process. This section should include résumés of essential individuals who would, in all probability, be involved providing the services requested. Résumés should adequately describe an individual's experience and area(s) of expertise. Information pertaining to professional licenses or certifications held by individuals who will be providing services should also be included in response to this Request for Proposal. All applicants/individuals will need to have proof of a completed "background" check.

***For questions concerning the number of students served please call (660)-259-4369.***

**Note:** Prices quoted shall be guaranteed for a period of ninety (90) days after the closing date of the proposal. Bids must be sealed and plainly marked: **"Bid Documents for OT/PT Services"**.